



Ajith Hiran Stanislas Silva

HR & Administration Consultant

Contact

Phone

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Email

hiransilva1969@gmail.com

Address

48, The FinanceEstate,
Weligampitiya, Jaela

Expertise

Management Skills

Creativity

Negotiation

Critical Thinking

Work Study

Work Measurement (Time Study)

Performance Evaluation

Book Keeping

Language

Sinhala

English

Awards

RanasuraPadakkama

• Desha Putra Sammanaya

• North and East Operation Medal

• Purna Bhumi Padakkama

• ReviresaCampain Service Medal

• 50th Independence Anniversary

Commemoration Medal

• Sri Lanka Army 50th Anniversary

Medal

Experience

2021 – 2026

AHS Management
Solutions Pvt Ltd , 3S
Security Servicers (Pvt)
Ltd , Malabae

HR and Administration Consultant

Coordinate and handle all HR Activities; • implement and monitor the performance Evaluation process, Problem-solving skills and interpersonal communication, Work Study and Work Measurement (Time Study), Manpower Planning & recruitment, training, and Development procedures. Industrial labour and legal compliance, psychological grievance handling policies & handling disciplinary procedures. Resolve IR/ER Issues and implement strategies; tutor on Organisational Behaviour and Labour Economics for Master's Students

2016 - 2019

Penthouse Engineers
(Pvt) Ltd

HR Manager

Coordinate and handle all HR Activities, • Implementing and monitoring the performance Evaluation process, Problem-solving, and interpersonal communication, Manpower Planning & Recruitment, Training and Development procedures. Industrial labour, legal compliance and Bookkeeping, Payroll handling.

2013- 2015

Keen Apparels
Services(Pvt) Ltd
Waikkala

HR Manager

Coordinate and handle all HR Activities, • Implementing and monitoring the performance Evaluation process, Problem-solving, and interpersonal communication, Manpower Planning & Recruitment, Training and Development procedures. Industrial labour, legal compliance and Factory Compliance.

2010 - 2013

Matammana
Orthopaedic Suppliers
- Minuwangoda

HR / Operation / Factory Manager

Coordinate and handle all HR Activities, • Implementing and monitoring the performance Evaluation process, Problem-solving, and interpersonal communication, Work Study and Work Measurement (Time Study) Manpower Planning & Recruitment, and Factory Compliance.

2008 - 2009

NACAP ASIA PACIFIC
SDN BHD
(Mutturajawela New
SPBM, Offshore
Pipeline and Terminal
Modification Project)

Site Administrator

Coordinate and handle all HR Activities, Labour Management, Bookkeeping, and Payroll handling.

2004 - 2007

Shashi House Builders
Ragama

HR & Administration Manager

Coordinate and handle all HR Activities, Labour Management, Bookkeeping, and Payroll handling.



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48 , The Finance Estate ,
Weligampitiya, Jaela

Expertise

Management Skills

Creativity

Digital Marketing

Negotiation

Critical Thinking

Leadership

Book Keepng

Language

Sinhala

English

Awards

- Ranasura Padakkama
- Desha Putra Sammanaya
 - North and East Operation Medal
 - Purna Bhumi Padakkama
 - Reviresa Campain Service Medal
 - 50th Independence Anniversary Commemoration Medal
 - Sri Lanka Army 50th Anniversary Medal

1990 - 2004

**Sri Lanka Army
Reguler Force -
Gajaba Regiment.**

1989 - 1990

**Pegasus Reef Hotel
Wattala**

1988 - 1989

**De Silva Wijeratne &
Company**

Commission Officer. SL Army

Commissioned as 2nd Lieutenant in 1991, promoted to the rank of Lieutenant in 1994, promoted to the rank of Captain in 1996, Promoted to rank of Major in 2002, and held the same rank till Medical Board out from Sri Lanka Army. (I have been wounded in action.)

Restaurant and front office cashier

Audit Trainee

Book Keeping

Education

**Faculty of Graduate
Studies University of
Colombo**

**London Business
School in Association
with Leigh College,
U.K**

**Sri Lanka Military
Academy (SLMA)**

2016 - 2018

**Post Graduate in Labor Relations and
Human Resource Management**

Labour Economics, Organisation Behaviour, Labour Law, Industrial Relations, Research Methods in Labour and HRM, Consultancy Interventions in Labour and HRM, Workplace Dialogue, Globalisation and Labour

2002 - 2003

Diploma in Human Resource Management

2004 - 2005

**Diploma in computerized Accounting –
(ACC PAC, QUICK BOOK, MYOB, TALLY)**

1990

BA Defence

**Diploma in Computer Hardware
Engineering with Networking.
Certificate of Rehabilitation, Management,
and Sports for Disabled Personnel of the
Armed Forces. School Education at St
Antony's College, Wattala / De Mazenod
College, Kadana, Passed G. C. E. A / L in 1988
& G. C. E. O / L in 1985**

References

Mr. Dires Hettiarachchi –
Group Chairman & Managing Director of City
Finance Corporation Ltd., Invest Lanka
Investments Group & Wonderlight Group.
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Pita Kotte
011 2505108, 011 2505118,
077 3209213

Yours in Service,

Ajith Hiran Stanislass Silva

A.H.S. Silva